



AGM 2022 WOODFORD COUNTY HIGH SCHOOL MINUTES

23rd March 2022

Present: Farina Sharif (Chair), Aneela Ahmed (Vice Chair) Naureen Barlas (secretary) Laetitia Dumbura (Treasurer), Jo Pomeroy (Headteacher), Colin Jenkins (Deputy Head), Caroline Roberts, Twinkle Jose, Iffat Hayat, Fathimah Rofe, Rehana Sheikh

1. Apologies for absence received: Shilpi Jain
2. Minutes of previous meeting and matters arising- the minutes were agreed as correct
3. Chair's Report- Farina Sharif
 - Opened the meeting by welcoming all attendees.
 - FS explained that the PFA is a registered charity and needs to adhere to Charity Commission guidelines re: governance and how it manages its affairs.

2020/21:

Funds raised pre covid were average 11-13k

- £31500 balance at the moment
- £15k for the centenary sculpture paid 2020
- PFA arranged many events pre covid /activities that also involve the girls and enhance their experience at WCHS including Cake sales, Ice lolly sales, sleep over, Movie night and Disco night. As well as other things like Boot sales and events for new parents.
- The last event was the international evening in March 2020 we raised £675 with the help of all the parents donations and helpers
- Other Important fundraisers were Boot Sale, Winston Bear key earners for PFA but again boot sale lead is not able to continue
- Jubilee fund is main activity since lockdown but again numbers have dropped
- Supreme effort and commitment from 6-8 PFA volunteers + excellent team effort involving Jo/Colin and teaching/support staff and caretakers BUT sadly this has veered off due to key parents leaving and no new joiners to PFA since 2019 intake despite forms going out very little uptake
- selling of souvenirs from centenary has generated some revenue but sales are low and need the year 7 event to take place but again only if we get the helpers
- Cake sales are back

- Previous years heavy investment into school - £25k in the Innovation Lab; redecoration of the main hall, Food Tech equipment, instruments for Music department; sports equipment; Greek amphitheatre and the statues for centenary
- 19/20- main focus from school is Art & tech, School minibus (Emissions Zone factor from 2021), Picnic tables and benches and Screen and projector in the sport hall but awaiting requests from school re funding
- Fear is now that without new parents PFA will not be sustainable and the current committee members have all said they cannot continue but happy to assist new parents – FS stressed PFA need parents, or we will not be able to run any of the previous events even a simple refreshments stand for music evening had no volunteers or for busking Thursday

Treasurer's Report - Laetitia Dumbura

- YE 2021 – summary of all fundraising and breakdown as per handouts from Treasurer (see attachments). This was discussed in meeting with some questions and discussions as to events that could take place in the next year.
- Jubilee fund has had some issues due to banking issues, so we have lost some funding. LD will ensure that school sends out Jubilee fund details to new Y7 parents clarifying this and the school's own fundraising initiative. Also, will complete Jubilee draw at end of meeting.
- Funding for now is stable as we have some money from previous years, but input has been slow for last 2 years due to lack of events.
- Theatre tickets sales will need a new lead LD has details but for now we do not have anyone taking the lead. This was a great fundraising initiative led by Marion and gave not only a good source of income, but families got discounted theatre tickets. PFA to find out if someone will lead on this.

Head teacher report (Jo Pomeroy)

- JP was pleased to see the PFA reconvening.
- It was stressed how important the PFA is and the contributions that parents make.
- COVID has had a severe impact on children's mental health and the school has a welfare corridor has been set-up with a nurse for those that needed it.
- PFA area on the school website needs to be updated and made current
- There are uniform guidelines coming in for schools to possibly provide a 2nd hand service
- Possible Funding Ideas are: Art & Technology block Improvements, Musical Equipment update and keeping Innovation Lab current
- June Movie night are to be scheduled in so we can start bringing back some events for the students to enjoy
- Busking & Ice lolly sales- need to find assistance from parents to support this initiative by providing support.
- 30th June - New Year 7 parents' event will take place face to face – this should be good way for PFA to get new parents involved. PFA will be seeking parents to assist as this is a good fundraiser night for selling souvenirs, bears and getting parents involved.

Election of Officers

- New appointments – Caroline Roberts to take on Secretary role, Naureen Barlas to step down. Nominated by NB, seconded AA.
- Fathimah Rofe, Rehana Sheikh and Twinkle Jose were all nominated as committee members and welcomed by PFA

AOB

- Chairs vote of Thanks - Special thanks
- Nadia Dar as she was one of the most effective parent helpers- not a committee member but there for everyone and so many events she set up and shared her knowledge – most of the current committee were her recruits.
- posthumously for Marion Allen who was a true inspiration for PFA for her many events including theatre tickets and the Boot Sales. PFA to consider something to mark the contribution. Sadly, the passing away of Marion has really impacted the PFA as theatre tickets were a key earner as was the Boot sales and she had continued to support school despite her own daughters having left the school a long time ago – the PFA would like to do a special thanks to her to be duly noted.
- Meeting dates to be agreed by committee and posted on the PFA page of school website as this has been under utilised and PFA and school will work to make better use of this.

Meeting ended and all thanked for attendance.