



**WCHS PFA Annual General Meeting**  
**30<sup>th</sup> October 2019**  
**Minutes**

Present: Shaun Dawson (Chair), Aneela Ahmed (VC), Leticia Dumbura (Treasurer), Farina Sharif (Secretary), Jo Pomeroy (Head teacher), Colin Jenkins (Deputy Head), Nadia Ahmed, Cheryl Osbourne-Gibbons Edwards, Pravin Suvarna, John Pereira, Naureen Barlas, Sarah Wong, Kwok Wong, Shilpi Jain, Elena Carrera.

1. Apologies for absence received: Ishi Bansal, Marion Allen, Mohbub Uddin, Khaled Abdel Aziz, Tracey Louis Fernand, Manisha Nicholls, Soniyah Khan, Salima, Sima Khiroya, and Shafaq Zulfiqar.
2. Minutes of previous meeting and matters arising- the minutes were agreed as correct and matters arising were related to either the summer showcase or centenary so all action completed with the exception of the PFA centenary event to be discussed at the meeting
3. Chair's Report- Shaun Dawson  
Shaun opened the meeting by welcoming all attendees;  
He explained that the PFA is a registered charity and needs to adhere to Charity Commission guidelines re: governance and how it manages its affairs.  
2018/19
  - Funds raised £13k up from 11k the previous year
  - £32k balance at the moment
  - £15k for the centenary sculpture agreed
  - PFA arrange many events /activities that also involve the girls and enhance their experience at WCHS including; Cake sales, Ice lolly sales, sleep over, Movie night and Disco night. As well as other things like Boot sales and events for new parents.
  - The last cake sale and Movie night were the most successful events to date
  - Other Important fundraisers- Boot Sale, Jubilee Fund, Winston Bear are also key earners for PFA

- Supreme effort and commitment from 6-8 PFA volunteers + excellent team effort involving Jo/Colin and teaching/support staff and caretakers.
- 19/20- Great start with centenary weekend the highlight with some strong input from PFA to assist OGA as well as selling of souvenirs
- First term busy term as always with number of events between now and Christmas- volunteers are crucial - 7 events for new volunteers – this is critical for PFA to survive
- Past few years heavy investment into school - £25k in the Innovation Lab; redecoration of the main hall, Food Tech equipment, instruments for Music department; sports equipment; Greek amphitheatre.
- 19/20- main focus from school is; Art & tech, School minibus (Emissions Zone factor from 2021), Picnic tables and benches and Screen and projector in the sports hall.

#### 4. Treasurer's Report - Laetitia Dumbura

YE 2019 – summary of all fundraising and breakdown as per handouts from Treasurer (see attachments)

- Year on year movement shown and highlights show where we are increasing and losing funds from previous events last year
- Boot sale – split income to see how much contribution from selling refreshments c/t other takings so we can see the benefit of selling refreshments and it's going up with new initiatives like selling toast etc.
- Summer showcase & other evening events- over £1000 raised last term
- Disco- last year good funds were raised -the same as the year before so on average £1000 profit per event
- Ice lolly sale- despite 2 cancelled (weather)– still made enough money so viable event and we hope to continue with this
- Jubilee fund- good income generator -some pay the money back into PFA so that's a bonus -Each month 3 prizes
- Sleepover – good earner- last year was over £1000 this year we have sold over 40 tickets to date
- £13,140 last year's profit
- A few thank you gifts also shown as we have recognised some of valued contributions from those that have stepped down.
- 12 boxes of bears – 6 sold at centenary event and other now being sold at events
- Merchandise – coffee mugs bottles key rings- have sold well and seem to have been a good investment
- £3800 in total raised over the centenary weekend
- PFA suggest Parent pay- would be good to add so we can sell the rest.
- Figures do not include the sleepover and cake sale as yet this term
- Managed to sort out the funds with OGA - huge task so been good to figure out sales

- The use of the card machine has been invaluable so has been a good investment

#### 5. President's Report- Jo Pomeroy (Head teacher)

Jo was very pleased to see everyone in attendance, as this is the annual general meeting, She provided a report on the year, rather than an update on the this term.

- **Results**

**GCSE:** 78% of entries grades 9 – 7 (A\* or A). Progress too very strong. Our students on average made over one grade more progress than students nationally. (Progress 8 = +1.19)

**A-Level** 68% of entries graded at A\* - B with 42% at A\*/A.

8 Oxbridge places, 23 on medical training, 13 Economists etc.

- **Teaching and Learning**

**Year transformation of computing** – first A-Level entry this coming June. (NB Head of Creative Technologies reports a sea change in students currently starting out on GCSE courses and puts it down to their work as Digital Leaders and their ease in the Innovation Lab. They are fearless with Technology – problem solvers, not afraid of making mistakes)

- Crest Awards

- 101 Year 12s achieving EPQ & 81% at A\* - B
- Continued teacher involvement in Action Research
- → Award of NFER Research Mark last year
- → Award of Princes Teaching Institute Leadership Mark this year

- E-safety Mark July 2019

- Building capacity in student welfare team: SGO, Heads of Year, Mental Health training etc.

- **Individual successes:** numerous

- Oxbridge essay prizes etc, STEM Video Prizes, Period Poverty Campaign Innovation Award etc.

- Student Leadership Projects: Digital Leaders, Fearless Futures, Pride Ambassadors, Travel Ambassadors etc. (Gold Travel Award)

- After schools clubs & sixth form enrichment

- Trips and visits

- Iceland, Cern, France, German Christmas markets,

- Gaming Conference, New York trip for Computing etc.

- Still London State Secondary School of the Year 2019 & in top 1% of schools nationally for pupil progress at KS4 and for Ebac coverage
- **Centenary**
  - Centenary celebrated in school Sept 2019 catering for all stakeholders
  - Parade & Service & reception in school
  - Inauguration of commissioned sculpture
  - New honours board
  - Badges & ambitious programme of School Birthday events for students
  - 700+ former students attending OGA event on 29 Sept: positive feedback
  - Staff celebration at WW Centre on 3 October: positive feedback
  - Centenary film produced via Heritage Lottery project

### Looking forward

- Refurb of Art & Tech block
- Sixth Form study skill
- Provision for SEND
- Articulating curriculum design → Ofsted prep
- Staff well-being group
- Student Equalities Ambassadors

So, the school's 99<sup>th</sup> year was a good one and our 100<sup>th</sup> has started very well.

Jo wanted to thank all the PFA members for their generous support of the school and its ambitions. The opportunities given to the girls through the activities that the PFA support and the funds they raise. (Innovation Lab + sculpture etc. etc.) The School is looking forward to another year of PFA initiatives. It's got off to a good start with Centenary Souvenir sales and a movie night and cake sale – and a sleepover and disco scheduled.

### 6. Fund Raising Proposals (PFA centenary Event)

- PFA has agreed that it will be hosting an event – will be in 2020 just before end of second term (afternoon event) – nominal date agreed. Lead to be confirmed
- Discussions around -Girls would do something in afternoon, possibly with PE dept. followed by an after school event for Y7 parents
- BBQ idea discussed - can we combine with fun run and add to that?
- Also discussed options for an International event- music and food, Language and music dept. to be contacted for input.
- 3<sup>rd</sup> March seems to be a likely date
- Colin and Jo will discuss with school
- Fun run- last weekend of march
- Consider date for music concert due to election- Jo will get back to all

- House drama – discussion around tickets and raffle collection by office so Nadia can produce a hamper

#### General fundraising idea's

- Food good idea was the general consensus
- Uniform second hand sales – Jo is willing to consider but would need some more information as to how it will be managed – PFA to find out who is willing to lead on this and take this forward. Has run well in other schools but would need more PFA support that current members present cannot take on any further commitment, PE kit and gym kit – good uptake usually as not only do the girls lose a lot but good for parents to have an option to get elsewhere.
- Quiz night- suggested Nadia said that ICHS is running one and will feed back at the next meeting to say how successful this was
- There was a discussion on how to get more parents involved and support PFA, without the PFA School would struggle to provide some of the extras but the PFA committee and handful of helpers are not able to support every event without more support and getting new parents on board. Committee members are hoping that sleepover, house drama and disco will give them a chance to meet new parents and get them to give support.

#### 7. Election of Officers (Chair, Secretary, Treasurer, Vice-chair) + additional committee members

Shaun explained that the PFA committee (4 members) had agreed to extend their committee size in order to serve the PFA better – the 4 main positions will remain but we will have an additional 2 without portfolio that will support the chair and committee. . It is anticipated that we try to enlist Comms person- website, weekly bulletin, social media etc. as it was agreed that we could improve on getting more parents involved.

Role	Person	Nominated	Seconded
CHAIR	Farina Sharif	Shaun Dawson	Ishi Bansal
VICE CHAIR	Aneela Ahmed	Farina Sharif	Nadia Ahmed
TREASURER	Laetitia Dumbura	Cheryl Osbourne-Gibbons Edwards	Farina Sharif
SECRETARY	Naureen Barlas	Shaun Dawson	Aneela Ahmed
COMMITTEE MEMBER	Shaun Dawson	Farina Sharif	Cheryl Osbourne-Gibbons Edwards
COMMITTEE MEMBER	Sarah Wong	Nadia Ahmed	Farina Sharif

- Standing down as Chair after 4 years, Shaun nominated Farina Sharif to take over, this was seconded by Ishi Bansal and Nadia Ahmed. Farina Sharif will move across to become Chair of PFA

- Aneela Ahmed was happy to stay on and re-elected
- Laetitia was happy to stand again and re-elected
- Naureen Barlas was nominated to become secretary and this was seconded by Shaun Dawson and Aneela Ahmed
- As we have expanded the committee- Shaun Dawson and Sarah Wong were nominated as additional committee members and this was seconded by other attendees at the meeting

#### 8. Any Other Business

- Chair's Vote of Thanks- Ishi Bansal and the commitment and dedication of active PFA members & school team. As Ishi was unable to attend we will thank Ishi at the next meeting.
- Presentation of cheque to WCHS- this was presented to Jo- pictures to follow hopefully on website.
- Special thanks from Jo and WCHS and PFA to Shaun for all his hard work, dedication and contribution to PFA as Chair.
- Vote of thanks to all of those who have worked so hard for the PFA in the last 12 months – too many to name. What it means to the girls and what they can have with the additional funding, Without PFA –would be lost without ISSUE WITH help with events – need to think about it, culturally do they get what we do and value international event –will help
- Laetitia raised the issue that as she has to always get 2 signatories for cheques to pay people it can take time so asked for patience and to contact her if needed to follow up on payments or contact the PFA mailbox.
- Nadia asked if other could join committee as some cant make the meetings- Farina /Shaun suggested 6 just as starting point – we can add a few more as we need to have some specialist roles to help us get to a wider audience and raise more funds and get new ideas.
- Meeting dates have all been agreed for the rest of the year – One meeting per term (although internal committee meetings are held ad-hoc)
  - 14th January 2020
  - 10th March 2020
  - 10th June 2020
 All meetings are 7.15-8.30 in the Library