



Communication channels for students and for parents

Two long periods of school closure last year made students, parents and teachers more reliant on electronic forms of communication, which are, of course, a vital tool in 21st century life. Remote Schooling, as has been much commented on, worked well at Woodford. With teachers back in their classrooms now, however, and with a view to keeping the machinery of school communications working effectively, we need to re-iterate the guidance which has been operational throughout. We don't want either students, or parents, to be frustrated by waiting times. Neither, however, should teachers' evenings and holidays be repeatedly interrupted by queries and demands which rightfully should be the business of a working school day.

We will be reminding students this week of the following protocols:

Communication between students in Years 7 – 11 and teachers about homework that cannot wait for the next lesson should be done via *Satchel One*. Students should not expect a response outside of normal school hours (term time, Mon-Fri, 8.30am – 4.00pm)

- Years 7-11 students should not email members of staff directly unless they have been specifically invited to do so.
- Communication between students in the Sixth Form and teachers that cannot wait for the next lesson should be by the means outlined by each teacher (*Satchel One* or e-mail), and generally within ordinary working hours. ("*Delay Delivery*" is a useful e-mail tool, in this regard.) Students should not expect a response outside of school hours (term time, Mon-Fri, 8.30am – 4.00pm).

Students need to be patient in waiting for a response. Teachers will do their best to respond promptly but they are not available to deal with written communications when they are teaching, which is the majority of the time. Part-time teachers will respond on days when they are working. (Many teachers are part-time and won't be picking up e-mails on non-working days.)

- As usual, parental contact should initially be through the appropriate Key Stage Administrator, by e-mail or telephone.

Please rest assured, teachers, leaders, and support team colleagues remain available to support students and parents. The above measures are designed to facilitate this and to enable responses as swift as circumstance allows.

Ms Jo Pomeroy

Headteacher

Home Lateral Flow Testing to support Covid-19 safety in schools

The DfE reports this week that over 49 million rapid COVID-19 tests have been conducted by students and staff at schools and colleges across England since Monday 4 January. Building regular twice-weekly testing into routines is deemed to have been critical in reaching this milestone number of tests and “is testament to the dedication of students and staff to keep the virus out of schools and colleges.”

Education Secretary Gavin Williamson said:

“I am grateful and humbled by the actions that everyone working in education has taken to pull together and deliver this programme. Alongside the wider protective measures in place that we must all continue following, this asymptomatic testing helps break chains of transmission by taking people who are infectious but don’t know it out of circulation. “

At Woodford we have reason to be extremely grateful for the measures students and their families – and our colleagues here - have been taking to safeguard the school community. This includes regular lateral flow testing. Thank you. Please continue the good work and keep testing and reporting.

The school continues to receive supplies of Rapid Flow Test kits for distribution to Staff and Students. Form Tutors will regularly ask Students if additional kits are required. Students should confirm if they need more test kits. These will be delivered to their form room for collection.

Rapid Flow Test Kits can also be ordered in a number of other ways:

Via the Gov.uk website <https://www.gov.uk/order-coronavirus-rapid-lateral-flow-tests>

By calling NHS 119 if you do not have access to a computer

You may be able to collect lateral flow test kits from a nearby Test centre or Pharmacy (A limit of 2 test kits would be available for collection)

ORDERING CANTEEN FOOD – MENU – WEEK 3

INSTRUCTIONS FOR THE PRE - ORDERING OF SCHOOL

A reminder the process:

- ☐ Meals must be pre-ordered the week before using the link provided.
- ☐ There is an electronic menu that students will need to complete by a specified time each week.
- ☐ Students must complete their choices for the whole week or for their chosen days. They will be asked to enter their name and form and their daily selection.
- ☐ If a student chooses not to take a canteen lunch on any of the five days (for example, they choose to buy food from the canteen Monday to Thursday but not Friday), then they must bring a packed lunch from home on the Friday. The canteen will only prepare meals based on the pre order forms submitted.
- ☐ No payments will be accepted in the canteen. Harrisons will charge student accounts daily based on their preorder form. It is important that you have sufficient funds on your ParentPay account for these charges to be made.
- ☐ Should a student be absent on the day a meal has been ordered, you can cancel the meal by emailing

enquiries@woodford.redbridge.sch.uk by 8am on the day of absence and you will not be charged for any food that day.

If a student is to be absent for more than 1 day, please provide this information in your email and all food choices will be cancelled and no charge made.

Food can be ordered by selecting the link below – this will open up the form, selecting the dishes you would like for each day of the week .

You should enter your First name, Surname, Form and your menu choices for each day you require a canteen lunch.

You should then click on the Submit button at the end of the form. Please take care with your selection and ensure that you have ticked all the relevant options before you submit the form.

The cut off point for ordering remains 9pm Sunday evening.

[WEEK 3 MENU - Summer 2021](#)



Dear Parents & Guardians

Due to Covid restrictions we have not been able to deliver online safety training to our parents, therefore we have been looking at ways to get this information out to you and we have decided to make available short videos (approx. 6 -7 minutes), with the aim to release one per month for the next few months. If there is anything in particular you would like to see covered please get in touch via email.

We have our first video available for you ***'Social Media Guide for Parents'***, this month we also have a bonus one minute video ***'Social Media Tips for Parents'***. Note that these and all future videos are available to you via the school YouTube channel at any time, ***link is on the home page of the school website.***

May I also take this opportunity to remind you that we have a great deal of information available for you via our website [link provide here your quick access.](#)

[Click here for Link to our WOOTUBE channel and Social Media video Guides for Parents'.](#)

YEAR 8

Consent forms for the HPV vaccination will be sent home with your child in the next few days. If they have already had the 1st dose at a clinic appointment you do not need to return the form again.

For students that missed the first dose when it was offered last year please complete the form and return to Mrs Sawyer in the medical room. All forms should be returned by Wednesday 9th June. The immunisation session will be taking place throughout the day on Friday 11th June in the main hall.

The 2nd dose session will now take place next year, date to be confirmed by Vaccination UK shortly.



June/July

After school clubs.

We have a few spaces left for year 7's after school clubs.

Cricket on a Tuesday=3 spaces.

Cheerleading on a Wednesday=4 spaces.

Boxing on a Friday=4 spaces.

Please go to parentpay to secure your daughter's place.



PE Extra-curricular (Summer) June 2021



	Monday	Tuesday	Wednesday	Thursday	Friday
Before School		Year 8 Athletics Club <i>HBA – Field</i> 7:45-8:30am			KS3 Morning Mile <i>JBR - Field</i> 7:50-8:15am
Lunch time (Times vary)	Year 8 Rounders <i>HBA – Field</i> 1:30-2:10pm	Year 7 Football TLE—Top Netball Courts 12:20-1:00pm Year 10 Rounders VJA—Field 1:20-2:00pm	Year 9 Rounders <i>KRI – Field</i> 12:40-1:20pm	Year 7 Rowing Club <i>HBA – Dance Studio</i> 12:30-1:00pm Year 10 Volleyball <i>VJA – Sports Hall/Field</i> 1:20-2:00pm	Year 8 Football <i>JBR – Top Netball Courts</i> 1:45-2:15pm Year 8 Tennis <i>HBA – Courts on Field</i> 1:45-2:15pm Year 9 Athletics <i>KRI – Sports Hall/Field</i> 12:40-1:20pm
After school	Year 7 Rounders JBR—Field 3:20-4:30pm		Year 7 Athletics <i>JBR - Field</i> 3:20-4:20pm Year 10 Athletics <i>VJA – Field</i> 3:40-4:40pm	Year 9 & 10 Rugby (Starting 17th June) <i>Saracens Rugby Coach – Field</i> 3:40-4:30pm	Year 9 Prisons <i>JBR – Sports Hall</i> 3:20-4:10pm



WOODFORD RFC 'OPEN DAY' WITH SARACENS FOUNDATION



Wednesday 9th June 2021
5-7pm

Woodford Rugby Club, High Road, Woodford Green, IG8 9LB



Bring a friend to
be in with a
chance of
winning a great
prize!



Years 7-11

Boys and Girls of all abilities welcome
Players will be split into different age groups

Free refreshments
provided

Saracens Goodie Bag
to take home!



Contact Luke Saint - Project Officer for more info
lukesaint@saracens.net
www.saracenssportfoundation.org

DATES FOR YOUR DIARY 2020 - 2021

SUMMER 2021		
Term	Monday 19 April	Friday 28 May
Half-term	Monday 31 May	Friday 4 June
Term	Monday 7 June	Wednesday 21 July
Non-Contact Day	* Monday 7th June 2021	

Monday 28th June is a school day.

Bank holidays and Religious Festivals*

Monday 31 May 2021 (Spring Bank Holiday)

Eid-ul-Adha: Tuesday 20th July

*Please note that the dates of religious festivals are subject to variation.

The week beginning **21st June** is Exams Weeks for Years 10 & 12. Year 12 will be on study leave that week; Year 10 should attend school as normal.