

## REMINDERS

### PHOTOS

Years 7, 10 and 12 will have their individual photos taken tomorrow, Wednesday 13 September 2023.

Could you please make sure your child wears a long sleeved shirt tomorrow.



## STUDENTS WORKING FROM HOME ON FRIDAY 15 SEPTEMBER

You are reminded that 11+ testing for 2024 entry is being held on the school site on Friday 15 September 2023.

To enable this, WCHS Remote Schooling will resume for one day. Students will work from home on that day. Care will be taken to ensure new students understand how to access MS Teams and Office 365.





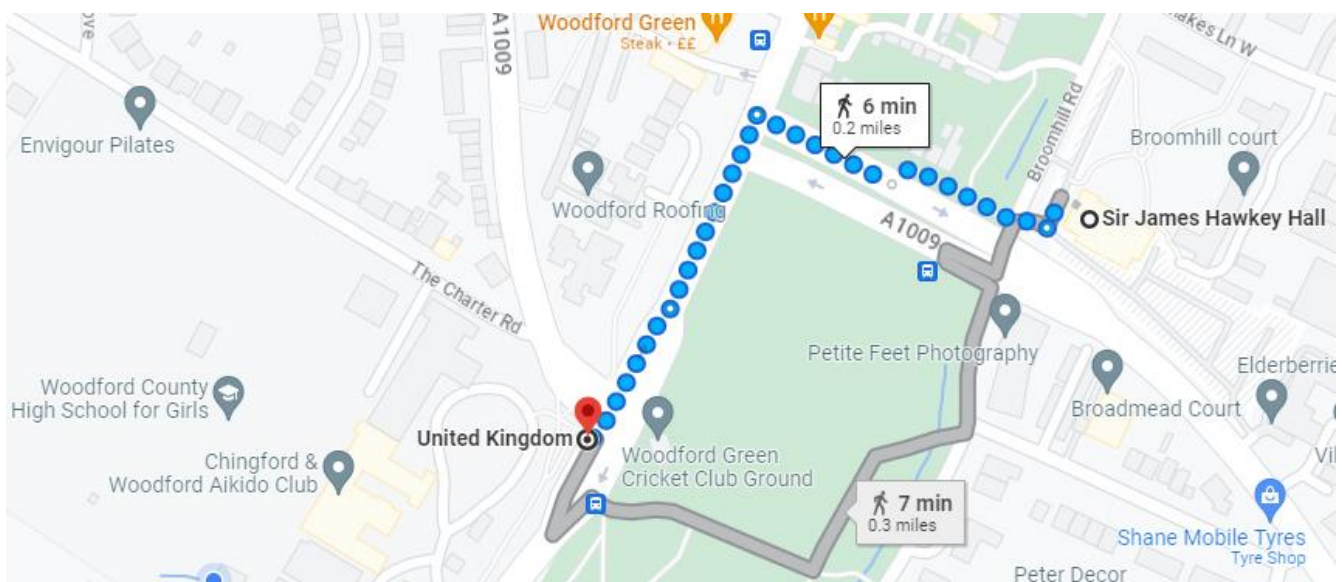
## **PARKING / STOPPING AROUND THE SCHOOL**

We have already had numerous complaints from residents around the school regarding parking on double yellow lines, parking across their drives and blocking the road.

If you do drive your child to school, please park at the Sir James Hawkey Hall car park (IG8 0BG), see map below. It is a short distance from the school with ample parking available. If you are unable to do so, then please show consideration to our neighbours. Students can easily be dropped a short distance from the school and walk the remainder of the journey.

Could we also request that when collecting or dropping off your child you do not sit with your car engine idling.

Thank you.



# PARENT GOVERNOR ELECTION

We are seeking to a parent governor to join our governing board as of 14<sup>th</sup> October 2023 and warmly invite you to stand for election. We welcome nominations from all parents regardless of background, sex, sexual orientation, gender identification, religion, ethnicity, disability or age, as we are seeking to reflect in the Governing Board the diversity of our school and wider community.

## **Purpose of the post – the role of School Governor**

School Governing Boards work as a team to provide strategic leadership to schools. The main functions of a school governing board are to:

- Ensure clarity of vision, ethos and the strategic direction of the school.
- Hold leaders to account for school performance and safety of pupils.
- Provide financial probity to ensure that resources are well spent.
- To be part of a team that is passionate about education and committed to continuous school development. Our governors work strategically and without intervening in the day-to-day management of the school.

## **Requirements for the role:**

- Understand the school's needs, strengths and areas for development.
- To act within the framework of the policies of the governing board and legal requirements.
- A commitment to attend meetings. Full Board meetings take place during the evening. Each governor will be required to join one of our committees that meet once a term in the mornings. Every meeting is preceded by the receipt of a significant number of documents, circulated electronically, which governors will need to allow time to read and understand in advance so that they can participate actively at the meeting.
- Governors will also be assigned a 'link-governor' role and meet with staff during the day to discuss progress within the area and report back to the board.
- Governors must respect confidentiality and all governing board decisions, while fully supporting the collective responsibility of any decisions which are made.
- Be committed to training and development opportunities. Governors are expected to participate in the various training courses run by the Local Authority (generally held in the evening), including an induction session. We will ensure new governors receive a full induction to discuss their new role and to get to know how the school operates.

It is important that parents who agree to be nominated for election as a governor are aware of the time that they will need to commit, balanced against their own priorities, and are confident that they can meet this commitment. The usual term of office for governors is four years.

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### Eligibility criteria:

- Be a parent of a student at our school.
- Be willing to meet the time commitment of attending meetings, reading documentation, attending training sessions and visiting the school on focused visits.
- Aged 18 years and above.
- Have an enhanced DBS check.
- Sign the Governors Code of Conduct.

### Governor Code of Conduct

The code of conduct which sets out the expectations of and commitment required from school governors must be adhered to and is underpinned by the following principles:

- Act in the best interests of the school – declaring any conflicts of interests immediately, recording any business interests where applicable.
- Work as a member of a team at all times and as one board - respecting confidentiality and be loyal to collective decisions made by the governing board.
- Act fairly and without prejudice - recognising that all governors have the same rights and responsibilities unless particular responsibilities are conferred on them by the full governing board.
- Acknowledge that the role involves the commitment of a significant amount of time and energy - with training, meetings and visits to the school.

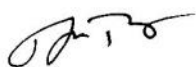
Becoming a school governor is a rewarding role. If you would like to find out more before completing a nomination form, please contact Natalie Diamond, Headteacher's PA on 020 8504 0611 who can arrange for you to speak with our Clerk to Governors.

If you are successful, you will be required to attend the full governing board meeting on **22<sup>nd</sup> November 2023** at 7pm at the school.

The nomination form together with further information will appear in the school's bulletin on **Tuesday 19<sup>th</sup> September 2023**.

Completed Nomination forms with your 100-word statement must be returned to Natalie Diamond, Headteacher's PA, via the school office by 4.00pm **Tuesday 26<sup>th</sup> September 2023**.

Yours sincerely



Ms Jo Pomeroy  
Headteacher

# FLU VACCINATION FOR STUDENTS IN YEARS 7-11

Please find attached the E-Consent letter regarding the forthcoming Flu Vaccinations which is taking place in school on October 2<sup>nd</sup> and October 3<sup>rd</sup>. Enclosed in the letter, and below, is an online link where you can submit the e-consent form. Please note the e-consent site closes on Friday 29<sup>th</sup> September, so it is important to fill this in ASAP – please complete even if you DO NOT wish your child to receive the vaccination.

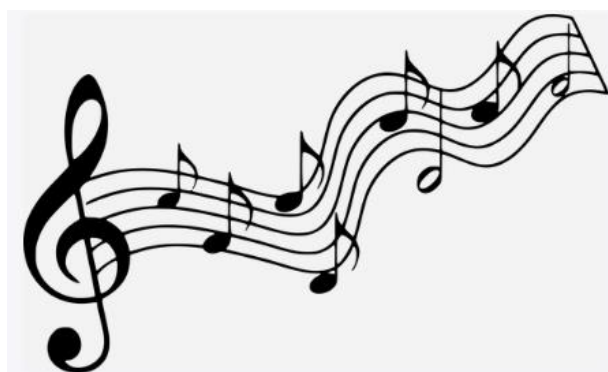
This year, Vaccination UK will again be offering the nasal spray as well as the gelatine free alternative which is an injection. The nasal spray is more effective for young people however, if you wish for your child to receive the flu injection instead of the nasal spray, you will need to consent to the vaccination and then you are given the option of nasal spray or injection.

<https://london.schoolvaccination.uk/flu/2023/redbridge>



# Music Extra-Curricular Timetable: Winter 2023

	Monday	Tuesday	Wednesday	Thursday	Friday
<b>Lunchtime</b>	<b>Junior Choir</b> Ms Nina (SF1) 13:30- 14:10  <b>Senior choir</b> JMI (Main Hall) 13:40-14:15  <b>Brass Ensemble</b> (Jubilee room) 13:45-14:15  <b>Kalimba Club</b> (Conference room) 13:40-14:15	<b>Junior Band</b> IBO (SF1) 13:30- 14:10  <b>Flute ensemble</b> (please speak to Ms Hannent if interested) KHN 13:40-14:10  <b>Musical Theatre Club</b> (Conference Room) 13:40-14:15	<b>Jazz Band</b> KHN (SF1) 13:40-14:15  <b>String orchestra</b> IBO (SF2) 13:40-14:15  <b>Carnatic Ensemble</b> (Jubilee Room 1) 13:30-14:20	<b>Theory and GCSE/A-level support</b> IBO (SF2) 13:40-14:15	<b>Orchestra</b> IBO (SF1) 13:40-14:15  <b>Guitar Ensemble</b> (SF2) 13:40-14:15
<b>After school</b>		<b>Chamber groups</b> IBO (SF1/2) 15:45-16:30			



There is an extra session of Senior Choir on Thursday (14th Sept) at lunchtime in SF1, practicing for the school birthday.

## WCHS - ECTT – Term 1

	<u>Mon</u>	<u>Tues</u>	<u>Weds</u>	<u>Thurs</u>	<u>Fri</u>
<u>Before School</u> <u>7.50-8.20am</u>					<b><u>Yr12&amp;13</u></b> <b><u>Badminton</u></b> STA
<u>Lunchtime</u> <u>1.30-2pm</u>	<b><u>Volleyball (all)</u></b> VJA  <b><u>Trampolining</u></b> KRU Week A = yr9-11 Week B = yr7&8	<b><u>*Netball - SQUAD Training Only*</u></b> + Sixth formers STA, VJA, HBA, KRU	<b><u>Football Training</u></b> Week A = yr7 & 8 HBA Week B = yr9-11 STA  <b><u>Athletics</u></b> (all) KRI	<b><u>Badminton</u></b> VJA Week A = yr7&8 Week B = yr9-11	<b><u>Yr10 &amp; 11</u></b> <b><u>GCSE Trampolining &amp; Badminton</u></b> STA & KRU  <b><u>Cross Country</u></b> (all) KRI
<u>After-school</u> <u>3.30-4.20pm</u>			<b><u>*FIXTURES*</u></b>		



# Woodford County Eco Info

As a school community we all have the responsibility to create a sustainable future for our beautiful planet.

## September sustainability and environmental awareness dates

- Organic September – 1<sup>st</sup> to 30<sup>th</sup> September
- Second-hand September – 1<sup>st</sup> to 30<sup>th</sup> September
- The Great British Beach clean – 15<sup>th</sup> – 24<sup>th</sup> September
- World Clean-up Day – 16<sup>th</sup> September
- International day for the preservation of the Ozone layer – 16<sup>th</sup> September
- World Car Free Day – 22<sup>nd</sup> September
- Seed Gathering Season – 23<sup>rd</sup> September to 23<sup>rd</sup> October 2023
- FSC Forest Week – 23<sup>rd</sup> to 29<sup>th</sup> September

**For more information please visit:**

<https://moralfibres.co.uk/environmental-days-and-dates-to-know/#september-days>



# USE OF PRIVATE TUTORS

We are aware that many parents choose to use private tutors for their daughters while they are studying at the school. This is not a practice we would encourage for the academic subjects we teach, although we appreciate that in certain circumstances it may be useful.

Whilst there are many good tutors, and it is clearly for you as parents to make this decision, there are a number of educational reasons for avoiding using tutors for regular academic subjects if possible:

1. Many tutors focus on how to pass examinations rather than the teaching of a subject in its broader sense. This narrow approach impoverishes the curriculum.
2. Students who are tutored in subjects outside school are often less focused in class, which is not only detrimental to their own studies, but can also be a distraction for others.
3. Tutoring takes up time that might be more constructively utilised elsewhere – for example in taking part in extra-curricular activities, completing homework for non-tutored subjects or simply allowing pupils some “down time”.
4. It can damage enjoyment of the subject: girls simply get fed up with over-exposure to a subject.
5. It can create an unhealthy over-reliance on tutoring. This makes it more difficult for girls to develop their independence, which is an absolutely vital attribute as they progress through the school and then go on to university.
6. It inhibits creativity. Because of the narrow focus of much tutoring, those who are over-reliant on it find it difficult to think laterally and problem solve.
7. Many tutors are not especially expert in their subject. We frequently have to deal with girls who have been taught something that is simply wrong. If this is not detected early it can be difficult to get them to “unlearn” it.
8. We have a well-rounded curriculum taught by expert teachers. In the vast majority of cases, tutoring is simply unnecessary.

Should you decide that you would still like to employ a tutor for your daughter, please note that the school cannot make any recommendations. We also do not allow our own teachers to tutor girls who are studying here even if they do not teach them.

If you employ a tutor you must, of course, assure yourself of their suitability to work with children and of their qualifications for the task in hand. Attached to this bulletin is some safeguarding guidance from the London Borough of Redbridge which you might find useful.

C. Jenkins,  
Deputy Headteacher



Thinking of using the services of a  
**Private Tutor** or **Tuition Centre?**

Guidance for parents and carers



This leaflet is designed to help parents and carers to safely select an appropriately trained and verified tutor, or tuition centre, for their child. Additional guidance for parents who decide to electively home educate their child is available. For further information contact the Elective Home Education Support Office via [ehes@redbridge.gov.uk](mailto:ehes@redbridge.gov.uk) or 020 8708 3015.

## Thinking of using a private tutor or enrolling your child in a tuition centre?

Parents or carers may seek private tuition for their child for a variety of reasons:

- to help with their school work and improve their grades;
- develop their language skills;
- to learn a musical instrument or be accompanied on a musical instrument; or
- other extracurricular activity (e.g. sports coaching, drama).



## **Does the Council hold a list of approved providers of these services?**

No, the Council does not hold such lists. Parents and carers are solely responsible for selecting and funding any private tuition they choose to use for their child.

## **Can my child's school help me identify a provider?**

No, but the school may be able to offer additional support to your child on site as part of the individual support they provide. They will already have a good knowledge of your child and of his or her individual learning needs and abilities.

The school may also be able to advise you of additional Borough services e.g. music and drama.

## **How do I find a provider?**

Most private tutors and tuition centres advertise in local papers and on the Internet. Parents using these services are themselves wholly responsible for ensuring the tutor is appropriately qualified and safe to work with their child or that any tuition centre involved has undertaken the necessary safeguarding checks. When your child starts private tuition, you should inform their school so that they can be responsive to your child's changing needs.





## **When selecting a tutor or tuition centre, how can I be sure that they are suitable and do not pose a risk to my child?**

This is not a definitive list and parents should gather as much information as possible before making a decision.

- always meet with potential tutors, either individuals, or those working in tuition centres and ask to see and check their professional references and qualification certificates.
- check the tutor is competent in the subject area and at the right level e.g. Eleven Plus, GCSE etc. and are familiar with the syllabus.
- if there are career gaps on their CV, ask for reasons and seek collaborative evidence.
- if the tutor is additionally currently employed by a local school, or other educational establishment, ask for a reference from the head teacher or head of service.
- under the rules governing criminal records checks, individuals cannot request Disclosure and Barring Service (DBS) checks on themselves but some may have a DBS check through other work, such as teaching or volunteering. It is at the discretion of parents to decide whether it poses an unnecessary risk to their child to employ the services of a private tutor without a DBS check, or with a DBS check undertaken for other purposes.
- it is also important for the tutor to meet your child so that you can see if they get on before tutoring begins.

## **When I have found a tutor, where should the tuition take place?**

In the home, in a quiet place away from distraction is best. Bedrooms are not suitable for study. It is important that you have access to the room and can observe the tutor and your child at any time.

## What about when choosing a tuition centre?

Visit more than one tuition centre so that you have sufficient information to make comparisons.

Ask to see the centre's child protection policy and procedures. Check that they have an identified safeguarding children lead and what child protection training staff have undertaken.

Seek clarification on what safer recruitment measures, including DBS checks they have in place for all tutors.

Ask whether there are 'open' sessions that parents can observe.

Check that there is a waiting area for parents so that you can remain on the premises whilst your child has their lesson. If your child attends a tuition centre for one-to-one tuition, you should stay on the premises and, if your child attends group tuition, seek assurances that your child will remain within the group.

Finally, once your child has started taking lessons at a centre, always ask them after every session how it went.





## What should I do if my child tells me something inappropriate has happened or I have reason to suspect a tutor has behaved inappropriately with my child?

Any adult who behaves in an inappropriate or abusive manner with a child should be reported to Children's Social Care and the Police, who will then make further enquiries and, where necessary instigate a child protection investigation.

If your child tells you of inappropriate behaviour by the tutor, you should listen to your child and reassure them that it is not their fault.

In such circumstances you should stop using the tutor or tuition centre's services immediately.

### Checklist:

- ☐ inform your child's school of your intention to provide seek additional private tutoring.
- ☐ ensure that you do see and check references by making direct contact with the referee.
- ☐ ask to see evidence of qualifications.
- ☐ where a DBS check exists, parents can ask to see evidence of it either directly from the individual tutor or can seek confirmation from the organisation or agency employing the tutor that a DBS check has been done and is satisfactorily clear. In most cases private tutors, agencies or organisations will be prepared to share this information. Where the information is withheld, or information shared gives rise to concern, it is at the discretion of the parents to decide whether a tutor poses an unnecessary risk to their child.
- ☐ check out reasons for any career gaps.
- ☐ observe the interaction between the tutor and your child.
- ☐ when tutoring takes place in your home, ensure that the study area is well organised, quiet, orderly, but is easily accessible to allow observation of lessons. **Do not use a bedroom.**

- ☐ remain on the premises when tutoring takes place in your home or in a tuition centre.
- ☐ ensure that you are able to monitor the work undertaken. Talk to your child about their progress and see their written work.
- ☐ when your child attends group tuition, check that she or he remained with the group at all times.
- ☐ do not be afraid to report any abusive or inappropriate behaviour to the proper authorities and to dismiss the individual from your employ if this occurs.
- ☐ do not assume anything or really purely on verbal testimonials from other parents. Check everything!
- ☐ if in doubt about choosing a particular individual or tuition centre, trust your instincts and do not do it!

**If you have any concerns about a tutor or tuition centre, please contact:**

**Redbridge Child Protection & Assessment Team (CPAT)**

**Tel: 020 8708 3885 (9am to 5pm ) or**

**020 8708 5897 (after 5pm and at weekends)**

**E-mail: [cpat.referrals@redbridge.gov.uk](mailto:cpat.referrals@redbridge.gov.uk)**





Monday - Friday  
9.00am - 5.00pm

London Borough of  
**Redbridge**



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# Flu immunisation for pupils in school years Reception - Year 11

DEAR PARENT/CARER,

The flu vaccine is being offered at your child's school again this autumn/winter.

To give consent for your child to have the flu vaccine, please click here:

<https://london.schoolvaccination.uk/flu/2023/redbridge>

Even if you do not wish for your child to have the vaccine, please complete the online form so that we can record your wishes.

## THE NASAL FLU VACCINE

- ✓ Protects your child from the flu.
- ✓ Protects your family and friends from the flu (especially those who are elderly, young babies, or those who have serious health conditions).
- ✓ Is painless, quick and effective.
- ✓ Is free



## THE IM FLU VACCINE



We also offer the flu vaccine as an injection, which is **gelatine-free**. This *may* also be the vaccine of choice for vegans. Please go to our website where you can find out more about the manufacturing of the flu injection, and then decide if the injection is more suited to your child.

You only need to complete one consent form for each child. If you later change your mind, please call your local team. If your child has this immunisation elsewhere after you have submitted the consent form, you **MUST** inform Vaccination UK rather than the school.

We understand that you may have questions about the vaccine. For more information, please go to our website, where you can find a list of FAQ's, as well as details of our community catch up clinics. We also have some FAQ's enclosed below.

You can also find informational videos on our YouTube channel, including subtitled versions for other languages.

Yours Faithfully,

*Your Local Immunisation Team*  
Vaccination UK



Vaccination UK

REDBRIDGE  
Immunisation Team  
Contact Details



redbridge@v-uk.co.uk



0203 3432400

WORKING ON BEHALF OF

**NHS**  
*England*

## USEFUL INFO



We endeavour to come to your child's school twice. If they are absent or unable to be vaccinated at school, you will need to attend one of our community clinics for the vaccine. Details of these can be found on our website or you can contact the team above.



**PLEASE NOTE** the flu vaccine will **NOT** be available to otherwise healthy children after December 15th at all, and so we urge you to return the consent form as soon as possible in case we are not able to visit your child's schools for a second visit this year.



Your consent will remain in place for the entire flu season. If your child misses a first visit, you do not need to complete a second form.

## USEFUL LINKS



[www.schoolvaccination.uk/nasal-flu](http://www.schoolvaccination.uk/nasal-flu)

[www.youtube.com/@vaccinationuk](https://www.youtube.com/@vaccinationuk)



## PRIVACY POLICY

Our 2023/24 policy can be viewed here:

[www.schoolvaccination.uk/privacy-policy](http://www.schoolvaccination.uk/privacy-policy)

For data protection queries, please contact:

dpo@vaccinationuk.co.uk





## ADDITIONAL INFORMATION

\*The consent form needs to be signed by a person with parental responsibility which includes:

- Mother: automatic
- Father: if married to the mother either when baby is born or marries subsequently
- Unmarried father: if name appears on birth certificate (since 1/12/03) or legally acquired
- Others: if parental responsibility is legally acquired
- Parental Responsibility Agreement: signed, properly witnessed and sent for registration to Principle Registry or the Family Division (High Court)
- Residence Order: granted by the Court

*Please note that young people under the age of 16 can give or refuse consent if considered competent to do so by nursing staff.*

## FREQUENTLY ASKED QUESTIONS

### ***Are there any side effects of the vaccine?***

Possible side effects are: decreased appetite, headache, a runny or blocked nose, and sometimes a raised temperature. These are common, but they pass quickly and can be treated with paracetamol or ibuprofen if you feel your child needs it.

### ***Are there any children who shouldn't have the nasal vaccine?***

You should let us know if your child has any of the following:

- A very severe allergy to eggs, egg proteins, gentamicin or gelatine – it is important for us to know if your child has been admitted to hospital with a condition called anaphylaxis, triggered by these things.
- Are currently wheezy or have been wheezy in the past 72 hours with asthma. There is an alternative flu vaccine that we can talk to you about to ensure that your child is protected as soon as possible.
- Have a condition that severely weakens their immune system.

Also, children who have been vaccinated should avoid close contact with people with *very severely* weakened immune systems for around two weeks following vaccination (By severely weakened, we generally mean people who are isolating, such as those who have received some types of chemotherapy or people who have had a bone marrow transplant, for example). This is because there's an extremely remote chance that the vaccine virus may be passed to them.

Contact with other healthy children or adults does not need to be limited after having the vaccine.

### ***We do not eat pork products.***

### ***Can my child have a different flu vaccine?***

Yes. There is a flu vaccine available, in the form of an injection.

The nasal flu vaccine is the best vaccine for children and young people under 18 years of age as it is more effective at stopping the spread of flu and it is painless, but it does have a highly processed form of gelatine (porcine gelatine), which is used in a range of many essential medicines. The gelatine helps to keep the vaccine viruses stable so that the vaccine provides the best protection against flu.

If your faith or beliefs mean you would prefer a vaccine that has no pork (porcine gelatine) in it, please complete the consent for the flu injection only. You do not need to complete a form for both.

If your child is vegan, please note that the flu injection is a cell based vaccine. For more information, please see our FAQs page on our website:

<https://www.schoolvaccination.uk/nasal-flu>





# LIVE FOR THE MOVEMENT

Sign up today for **FREE**  
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Calling all girls aged 11-16! Check  
out our new **MOVE TOGETHER**  
**FITNESS CLASSES.**

Good for both body and mind  
our specially designed classes  
will help you to build strength,  
confidence and get you moving.  
It's the perfect opportunity to  
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**Find out more**

## **MOVE TOGETHER**

Join our next class at...

Time:

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[nuffieldhealth.com/movetogether](https://nuffieldhealth.com/movetogether)





# "When I grow up, I want to be a superhero!"



## **Foster for Redbridge**

**0208 708 6068**

**[fostering@redbridge.gov.uk](mailto:fostering@redbridge.gov.uk)**

## **DATES FOR THE DIARY**

<b>AUTUMN 2023</b>		
Term	Wednesday 6 September 2023	Friday 20 October 2023
<b>WCHS Remote Schooling</b>	Friday 15 September 2023	Students studying from home
<b>Half-term</b>	Monday 23 October 2023	Friday 27 October 2023
Term	Monday 30 October 2023	Wednesday 20 December 2023
<b>Non-Contact Day</b>	Thursday 12 October 2023	



### **KEY DATES TO REMEMBER**

**13 September—Individual Photographs for Years 7, 10 & 12**

**15 September—Remote Schooling (One Day Only)**

**29 September—School Birthday (104th)**

**2-3 October—Years 7-11 Flue Vaccine**

**5 October—Five Penny Race in aid of Leukaemia Research**

**11 October—Year 6 Open Evening**

**12 October—Non-Contact Day**



wchs\_geog  
WoodfordCHS\_UK\_Geography



Instagram

### **REMINDER**

Please remind your daughter to bring in her lanyard, locker key and fob to school every day.

